

Minutes of the Pre-bid meeting in connection with hiring a consultancy for the "Policy Support for Mainstreaming DRR & CCA measures into Development Plans "under GIZ supported Grant Agreement held on 19th- February 2024 under the chairmanship of the Joint Director, NIDM to address queries from consultancies.

1. The pre-bid meeting in connection with the Request for Proposal (RFP) titled **"Policy Support for Mainstreaming DRR & CCA measures into Development Plans"** under the GIZ supported Grant Agreement was held on 19th February 2024 at 5.00 p.m. under the chairmanship of the Joint Director, NIDM, in hybrid/ online mode. The list of the participants is annexed.
2. At the outset of the meeting, Chairman outlined the agenda of the meeting, which aimed to discuss the RFP and address queries perspective bidders. Thereafter, a presentation on the RFP document including components, timelines, scope of work and major clauses etc. was made by the project team.
3. Thereafter, the representatives of the Participates raised their queries related to the RFP document.
4. While addressing the queries of the perspective bidders viz. RIKA, IT Global, Geo Hazards Society, STS Global, IPE Global and, the Chairman advised participants to carefully review the RFP document, as all necessary details are already provided in the RFP document. With regards to the queries on Registration of the Organization/NGO, Qualification of Staffing, number of staff members required, how many trainings are to be undertaken, training module, whether Consortium and JV are allowed modifications / exemptions to the project timeline, evaluation criteria, weightage, ID Card, fund release etc. bidders were suggested to go by the terms of references given in the RFP. It was also clarified that the RFP has been prepared in accordance to the General Financial Rules (GFR), 2017 and therefore, the existing clauses, dates and timelines specified in the RFP will remain unchanged. However, specific concerns, if any, would be clarified via email. They were instructed to submit their queries by 26.02. 2024.
5. At the end, it was reiterated that the submission of bid proposals in physical form should be sent by registered post/speed post as specified in the RFP. Any proposal received after the last date for accepting the bid proposals shall not be entertained.
6. The meeting ended with a vote of thanks to the Chair.

List of Participants of Pre-bid meeting held on 19.02.2024 (Hybrid mode)

Sl.No.	Name
1	Shri. Surendra Thakur, Joint Director, NIDM (Chairperson)
2	Dr. Garima Aggarwal, Senior Consultant, NIDM
3	Shri Arvind Kavia, Project Coordinator, GIZ-NIDM Project
4	Ms. Unnimaya Balasundaran, Technical Assistant, GIZ-NIDM Project
5	Shreyesh Dwivedi, Technical Assistant, GIZ-NIDM Project
6	Shri. Varun, STS Global
7	Shri. Srishti Shankar, STS Global
8	Dr. Tanushree Verma, Z4S
9	Shri. Debojyoti, Ipe Global
10	Ms. Shivangi, Geo Hazards Society
11	Ms. Savita Khurana, RIKA
12	Shri. Rakesh Vyas, MB Analytics
13	Ms. Nivedita Ramaesh
14	Mr. Pranav
15	Ms. Bhagavathy Iyer, Geo Hazards Society
16	Mr. Hari Kumar, Geo Hazard Society